**PROCEEDINGS OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF RAYNE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING, HELD ON MAY 13, 2019.**

The Mayor and Board of Aldermen of the City of Rayne, Louisiana, met in regular session at their regular meeting place the City Hall, Rayne, Louisiana, on Monday, May 13, 2019 at 6:00 (six) o’clock p.m.

There were present: Mayor Charles “Chuck” Robichaux, Lendell J. “Pete” Babineaux, Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

There were absent: None.

The Mayor and the Board of Aldermen of the City of Rayne, State of Louisiana, were duly convened as the governing authority of said City, by Mayor Charles “Chuck” Robichaux, who stated that the Board was ready for the transaction of business.

There was a motion by James A. “Jimmy” Fontenot to approve, correct, and dispense with the reading of minutes of the April 8, 2019 regular council meeting and approved them as written and distributed. This was seconded by Calise Michael Doucet and motion carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

The City Clerk, Mrs. Annette R. Cutrera, presented the City of Rayne Monthly Financial Update as of March 31, 2019 which included budget to actual comparisons on the major funds to the Council.

On a motion by Lendell J. “Pete” Babineaux and a second by Curtrese L. Minix to accept the City of Rayne’s Audit Report for the fiscal year 10-1-2017 through 9-30-2018 which was presented by Tiffany Thibodeaux and prepared by Thibodeaux & Company, L.L.C. was carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

The following resolution was offered by Kenneth J. Guidry seconded by Lendell J. “Pete” Babineaux and duly resolved and adopted on **13th** day of **May, 2019.**

**RESOLUTION**

**BE IT RESOLVED**, that the following millage(s) are hereby levied on the **2019** tax roll on all property subject to taxation by the **City of Rayne:**

MILLAGE

General Alimony 7.10 mills

Parks and Recreation 5.00 Mills

 **BE IT FURTHER RESOLVED** that the proper administrative officials of the Parish of Acadia, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year **2019**, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

 The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

And this resolution was declared adopted on this, the 13th day of May, 2019.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

CERTIFICATE

I, ANNETTE R. CUTRERA, City Clerk of the City of Rayne, LA, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the City of Rayne, LA in regular session on **May 13, 2019.**

**BY:**

ANNETTE R. CUTRERA, CITY CLERK

On a motion by Kenneth J. Guidry and a second by Curtrese L. Minix to declare the following items from the Water Treatment Plant as surplus.

1. Poly Processing 1000gal plastic chemical tank w/ a 6ft metal stand #0H03C

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by James A. “Jimmy” Fontenot and a second by Kenneth J. Guidry approving placement of a Free Little Library on City of Rayne property, but the location will be determined after studying the issue. To begin, it will be located at the Bernard Bertrand House. The caretaker is Mary Hoffpauir.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by Kenneth J. Guidry and a second by Calise Michael Doucet to consider a request by Chief Stelly to declare the following vehicle as surplus and consider donating to Church Point Police Department:

1. 2006 DODGE DURANGO Vin Number 1D4HB38P96F186050

YEAS: 4 –Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0

 ABSTAIN: 1- Curtrese L. Minix- Employed by the Church Point Police Department

 ABSENT: 0

On a motion by Calise Michael Doucet and a second by Curtrese L. Minix to approve a Contract Change Order No. 1 to delete the work associated with the roadside ditch along the north side of Edgewood Drive was carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

The following resolution was offered by Calise Michael Doucet seconded by Kenneth J. Guidry and duly resolved and adopted on **13th** day of **May, 2019.**

**RESOLUTION**

**A RESOLUTION COMMITTING THE CITY OF RAYNE TO THE ADMINISTRATIVE AND ENGINEERING COSTS AND AUTHORIZING THE MAYOR TO ENTER INTO CONTRACTS FOR PROFESSIONAL SERVICES**

**IN CONNECTION WITH THE**

**FY 2020-2021 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT – PUBLIC FACILITIES**

 **WHEREAS,** the City of Rayne deems it necessary and proper to submit an application for funding under the Fiscal Year 2020-2021 Louisiana Community Development Block Grant - Public Facilities; and

 **WHEREAS,** this federal grant program is very competitive with a detailed numerical rating and ranking system; and

 **WHEREAS,** in addition to the base rating factors and points, two bonus point will be assigned to those applicants who commit local funds to pay the administrative costs associated with the project, should the project be funded; and

 **WHEREAS,** in addition to the base rating factors and points, two bonus point will be assigned to those applicants who commit local funds to pay for engineering costs associated with the project, should the project be funded; and

 **WHEREAS,** this federal grant program is very competitive and involves a significant amount of documentation and reporting; and

 **WHEREAS,** professional administrative consulting services are necessary for the application preparation and implementation of the grant, should the project be funded; and

 **WHEREAS,** professional engineering consulting services are necessary for the design, surveying and inspection, should the project be funded.

 **NOW, THEREFORE BE IT RESOLVED,** by the Mayor and Board of Aldermen of the City of Rayne that the City hereby commits local funds in the approximate amount of $120,000 - $140,000 to pay for the administrative consulting services fees as well as other administrative costs associated with the project and to pay for engineering costs for a Sewerage System Improvements project under the FY 2020 - 2021 Louisiana Community Development Block Grant Program.

 **BE IT FURTHER RESOLVED** that the Honorable Charles E. “Chuck” Robichaux, Mayor, is hereby authorized to enter into a contract with Mader Engineering, Inc. for the administrative consulting services necessary to prepare a Louisiana Community Development Block Grant application and to implement/administer the project, contingent upon the project being funded and contingent upon said firm being approved by the Division of Administration.

 **BE IT FURTHER RESOLVED,** that the Honorable Charles E. “Chuck” Robichaux, Mayor, is hereby authorized to enter into a contract with Mader Engineering, Inc. for the professional engineering services necessary for the project, contingent upon the project being funded and contingent upon said firm being approved by the Division of Administration.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

And this resolution was declared adopted on this, the 13th day of May, 2019.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

CERTIFICATE

I, ANNETTE R. CUTRERA, City Clerk of the City of Rayne, LA, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the City of Rayne, LA in regular session on **May 13, 2019.**

**BY:**

ANNETTE R. CUTRERA, CITY CLERK

The following resolution was offered by Lendell J. “Pete” Babineaux seconded by Kenneth J. Guidry and duly resolved and adopted on **13th** day of **May, 2019.**

**RESOLUTION**

**A RESOLUTION ADOPTING A CITIZEN PARTICIPATION PLAN**

**RELATIVE TO THE**

**LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS,** the City of Rayne intends to submit an application for funding under the Fiscal Year 2020-2021 Louisiana Community Development Block Grant; and

**WHEREAS,** the City is committed toward encouraging citizen participation in the planning, implementation and assessment of the Louisiana Community Development Block Grant Program; and

**WHEREAS**, the City desires to adopt a written procedure in order to be in compliance with Section 508 of the Housing and Community Development Act of 1974, as amended.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Aldermen of the City of Rayne does hereby approve and adopt the Citizen Participation Plan attached hereto and made part of this resolution in connection with the Fiscal Year 2020-2021 Louisiana Community Development Block Grant Program.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

And this resolution was declared adopted on this, the 13th day of May, 2019.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

CERTIFICATE

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**BY:**

ANNETTE R. CUTRERA, CITY CLERK

There being no further business to come before the Council, there was a motion by Curtrese L. Minix that the meeting be adjourned, this was seconded by Kenneth J. Guidry and carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK