**PROCEEDINGS OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF RAYNE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING, HELD ON MAY 9, 2022.**

The Mayor and Board of Aldermen of the City of Rayne, Louisiana, met in regular session at their regular meeting place the City Hall, Rayne, Louisiana, on Monday, May 9, 2022, at 6:00 (six) o’clock p.m.

There were present: Mayor Charles E. “Chuck” Robichaux, Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

There were absent: Curtrese L. Minix

The Mayor and the Board of Aldermen of the City of Rayne, State of Louisiana, were duly convened as the governing authority of said City, by Mayor Charles E. “Chuck” Robichaux, who stated that the Board was ready for the transaction of business.

There was a motion by Calise Michael Doucet to approve, correct, and dispense with the reading of minutes of the April regular council meeting and approved them as written and distributed. This was seconded by Kenneth J. Guidry, and motion carried.

YEAS: 3 - Lendell J. “Pete” Babineaux, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 1- James A. “Jimmy” Fontenot, he was absent ABSENT: 1 - Curtrese L. Minix

There was a motion by Calise Michael Doucet to approve, correct, and dispense with the reading of minutes of the March 30, 2022 special meeting and approve them as written and distributed. This was seconded by Lendell J. “Pete” Babineaux, and motion carried.

YEAS: 4 - Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1 - Curtrese L. Minix

The following resolution was offered by Lendell J. “Pete” Babineaux, seconded by Kenneth J. Guidry, and duly resolved and adopted on this 9th day of May 2022.

**RESOLUTION**

**BE IT RESOLVED** that the following millage(s) are hereby levied on the 2022 tax roll on all property subject to taxation by City of Rayne.

MILLAGE

General Alimony 7.01 mills

Parks and Recreation 4.93 mills

**BE IT FURTHER RESOLVED** that the proper administrative officials of the Parish of Acadia, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2022, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: 4 - Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAINED: 0 ABSENT: 1 - Curtrese L. Minix

This resolution was declared adopted on this 9th day of May 2022.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

**C E R T I F I C A T E**

**I**, **ANNETTE R. CUTRERA**, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on May 9, 2022, at which time a quorum was present and voting.

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ANNETTE R. CUTRERA, CITY CLERK

The following resolution was offered by James A. “Jimmy” Fontenot, seconded by Calise Michael Doucet, and duly resolved and adopted on this 9th day of May 2022.

**RESOLUTION**

**A RESOLUTION AUTHORIZING THE CITY OF RAYNE (the “City”) TO ENTER INTO A CONTRACT WITH LOUISIANA MUNICIPAL ADVISORY & TECHNICAL SERVICES BUREAU CORPORATION (“LAMATS”) FOR THE REVIEW BY LAMATS AND/OR ITS AFFILIATE AZAVAR GOVERNMENT SOLUTIONS (“AZAVAR”), OF THE CITY’S UTILITY PROVIDERS’ COMPLIANCE WITH LOCAL LAWS, RULES, AND CONTRACTS, AND TO AUDIT AND COLLECT PAST, PRESENT, AND FUTURE FRANCHISE UTILITY TAXES AND FEES, AND DELINQUENT PAYMENTS, PENALTIES AND INTEREST UNDER THE TERMS AND CONDITIONS AS ARE MORE PARTICULARLY SET FORTH IN SAID CONTRACT AND AUTHORIZING CHARLES E. ROBICHAUX, MAYOR TO EXECUTE SAID CONTRACT ON BEHALF AND IN THE NAME OF THE CITY OF RAYNE**

**WHEREAS**, LaMATS, a domestic corporation duly chartered under the laws of the State of Louisiana, has developed, with the assistance of Azavar a program for the comprehensive review of all past, present, and future revenues, compliance, and costs related to utility providers, including, but not limited to franchise utility fees and taxes, including any penalties and interest payments due from utility providers doing business in and/or licensed to do business in the state of Louisiana, and

**WHEREAS,** the LaMATS program is designed to review the City’s revenues, compliance, and costs related to franchise fees; or other city taxes and fees paid by utility providers; and,

**WHEREAS**, the City has adopted rates for each utility provider to follow when remitting utility fees and/or taxes to the City; and,

**WHEREAS,** the City, pursuant to law, is authorized to exercise any power and perform any function necessary, requisite, or proper for the management of its affairs not denied by law, including the power to impose, levy and provide for the collection of utility fees and/or taxes; and,

**WHEREAS**, the City has determined it to be necessary and proper to the management of its affairs and as such in its best interest to enter into the Agreement for the review of its utility providers’ compliance with local laws, rules, and contracts, and to audit and collect past, present, and future franchise utility taxes and fees, and delinquent payments, penalties and interest under the terms and conditions hereinafter set forth;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Rayne enter into a contract with Louisiana Municipal Advisory & Technical Services Bureau Corporation (“LaMATS”) for the review by LaMATS and/or its affiliate Azavar Government Solutions (“Azavar”), of the City’s utility providers’ compliance with local laws, rules, and contracts, and to audit and collect past, present, and future franchise utility taxes and fees, and delinquent payments, penalties and interest under the terms and conditions as are more particularly set forth in said contract.

**BE IT FURTHER RESOLVED** that Charles E. Robichaux, Mayor of the City of Rayne be, and he is hereby authorized to execute in the name and on behalf of the City of Rayne the contract referenced hereinabove together with such other documents as may be necessary to affect said purpose.

**THEREUPON**, the above resolution was duly adopted.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

YEAS: 4 - Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAINED: 0 ABSENT: 1 - Curtrese L. Minix

This resolution was declared adopted on this 9th day of May 2022.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

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**C E R T I F I C A T E**

**I**, **ANNETTE R. CUTRERA**, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on May 9, 2022, at which time a quorum was present and voting.

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ANNETTE R. CUTRERA, CITY CLERK

The following resolution was offered by James A. “Jimmy” Fontenot and seconded by Calise Michael Doucet and duly resolved and adopted on this 9th day of May 2022.

**RESOLUTION**

**A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE FOR AND ON BEHALF OF THE CITY OF RAYNE, A NOTICE OF TERMINATION FOR GARDEN CITY CONSTRUCTION COMPANY, INC., CONTRACTOR, PERTAINING TO THE SUBSTANTIAL COMPLETION OF THE CONTRACT FOR THE "RAYNE SIDEWALKS, PH. II (H.007369)" PROJECT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS CONTAINED IN THE CONTRACT DOCUMENTS PERTAINING THERETO.**

**WHEREAS,** as Contractor, Garden City Construction Company, Inc. has substantially completed the " Rayne Sidewalks, Ph. II (H.007369)" project in accordance with the plans and specifications contained in the contract documents pertaining thereto**; and**

**WHEREAS,** a final inspection on the above referenced project was performed and the identified punch list items have been completed; **and**

**WHEREAS,** the City of Rayne desires to accept the contract as substantially complete**;**

**NOW, THEREFORE, BE IT RESOLVED** by the City of Rayne that the Mayor of said City be, and is hereby empowered, authorized and directed to execute a Notice of Termination for and on behalf of the City of Rayne accepting the work as being substantially completed, and that he be authorized and directed to have a copy of said acceptance recorded in the Conveyance Records of the Parish of Acadia, State of Louisiana.

**ADOPTED:** May 9, 2022

**ATTEST:**

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

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**C E R T I F I C A T E**

**I**, **ANNETTE R. CUTRERA**, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on May 9, 2022, at which time a quorum was present and voting.

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ANNETTE R. CUTRERA, CITY CLERK

On a motion by James A. “Jimmy” Fontenot and a second by Calise Michael Doucet to consider

“Withhold rendering the final payment to Garden City Construction Co., Inc. for the Phase II DOTD Enhancement Grant Project – Adams Avenue Improvements” until after bolts are refastened on the trench drain grate located on the north side of the BNSF mainline tracks, and after the damaged curb and stenciled sidewalk at the northernmost driveway from Farmers True Value Hardware are properly resolved.”

YEAS: 4 – Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Curtrese L. Minix

The following resolution was offered by James A. “Jimmy” Fontenot and seconded by Calise Michael Doucet and duly resolved and adopted on this 9th day of May 2022.

**RESOLUTION**

**A resolution authorizing and directing the Mayor to submit for and on behalf of the City of Rayne an application to the Fiscal Year 2021 - 2022 Office of Community Development’s Local Government Assistance Program**

**WHEREAS**, the City of Rayne wishes to submit an application to the Fiscal Year 2021 - 2022 Office of Community Development Local Government Assistance Program; and

**WHEREAS**, the City has determined that various sidewalk and drainage improvements are desperately needed within the community; and

**WHEREAS,** the Mayor and Board of Aldermen desire that the project applied for be the most cost effective one for the community.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Alderman of the City of Rayne that the Mayor be, and he is hereby empowered, authorized and directed to prepare and submit to the Office of Community Development Local Government Assistance Program for and on behalf of the City of Rayne a Grant Application for Fiscal Year 2021 - 2022, and to sign on behalf of the City of Rayne and by his signature to enter into any and all contractual obligations on behalf of the City of Rayne under this program.

**THEREUPON**, the above resolution was duly adopted.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 4 - Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry

NAYS: 0 ABSTAIN: 0 ABSENT: 1 - Curtrese L. Minix

This resolution was declared adopted on this 9th day of May 2022.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

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**C E R T I F I C A T E**

**I**, **ANNETTE R. CUTRERA**, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on May 9, 2022, at which time a quorum was present and voting.

ANNETTE R. CUTRERA, CITY CLERK

The following resolution was offered by Lendell J. “Pete” Babineaux and seconded by Kenneth J. Guidry and duly resolved and adopted on this 9th day of May 2022.

**RESOLUTION**

**A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO SUBMIT FOR AND ON BEHALF OF THE CITY OF RAYNE A GRANT APPLICATION TO THE OFFICE OF COMMUNITY DEVELOPMENT’S FISCAL YEAR 2021 – 2022 COMMUNITY WATER ENRICHMENT FUND PROGRAM FOR WATER DISTRIBUTION SYSTEM IMPROVEMENTS**

**WHEREAS**, it has been determined that the City’s existing water distribution system is in need of improvements, and

**WHEREAS**, the Mayor and Board of Aldermen believe that the proposed improvements will benefit the entire community;

**NOW, THEREFORE BE IT RESOLVED** by the City of Rayne that the Mayor be, and he is hereby empowered, authorized and directed to submit to the Office of Community Development’s Fiscal Year 2021 – 2022 Community Water Enrichment Fund Program for and on behalf of the City of Rayne a grant application for Water Distribution System Improvements.

**THEREUPON**, the above resolution was duly adopted.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 4 - Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry

NAYS: 0 ABSTAIN: 0 ABSENT: 1 - Curtrese L. Minix

This resolution was declared adopted on this 9th day of May 2022.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

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**C E R T I F I C A T E**

**I**, **ANNETTE R. CUTRERA**, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on May 9, 2022, at which time a quorum was present and voting.

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ANNETTE R. CUTRERA, CITY CLERK

On a motion by Lendell J. “Pete” Babineaux and a second by Calise Michael Doucet the City of Rayne financials for April 2022 which included budget to actual comparisons on the major funds was accepted by the Council.

YEAS: 4 – Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Curtrese L. Minix

On a motion by Kenneth J. Guidry and a second by Calise Michael Doucet the City of Rayne Audit Report for 10/01/2020 - 09/30/2021 presented by Tiffany Thibodeaux which was prepared by Thibodeaux & Company, LLC. was accepted by the Council.

YEAS: 4 – Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Curtrese L. Minix

On a motion by Kenneth J. Guidry and a second by Calise Michael Doucet the hiring of Roy D Harrington, Jr, Electrical Superintendent, effective April 19, 2022, was accepted by the Council.

YEAS: 4 – Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Curtrese L. Minix

Blaine Dupont, Veteran – Operation Desert Storm, United States Army, Arceneaux Post 77 Publicity Chairman presented an invitation to the Memorial Day Celebration on May 28, 2022 and gave updates on the remodeling of the American Legion Hall.

On a motion by James A. “Jimmy” Fontenot and a second by Calise Michael Doucet consider request by Precious Paw Prints Animal Rescue to hold a street drive on Saturday, June 4, 2022, 9:00am - 4:00pm, on Hwy. 90/Texas Avenue, Hwy. 90/Polk, Hwy. 90/Hwy. 35 were accepted by the Council.

YEAS: 4 – Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Curtrese L. Minix

City Attorney Michael Landry discussed the City’s options of appropriate processes and procedures for retiring K9 Officers.

City Attorney Michael Landry discussed a proposal to amend Chapters 58 Offenses and Miscellaneous Provisions and Chapter 74 Traffic and Vehicles.

On a motion by Kenneth J. Guidry and a second by Lendell J. “Pete” Babineaux to appoint Rayne Acadian-Tribune as the Official Municipal Journal for the City of Rayne for 12 months from 07/01/2022 through 06/30/2023 was accepted by the Council.

YEAS: 4 – Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Curtrese L. Minix

On a motion by James A. “Jimmy” Fontenot and a second by Kenneth J. Guidry the owners of 109 W South First St (represented by Dillon Bertrand) were given 30 days to tarp the roof and block the stairwell entrance and 60 days to provide proven progress on the sale of property from family was accepted by the Council.

YEAS: 4 – Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Curtrese L. Minix

On a motion by James A. “Jimmy” Fontenot and a second by Kenneth J. Guidry the owner of 304 Gabriel’s Alley will be given a list of required repairs and the provision that the unit be usedonly for storage purposes and not inhabited with a signed agreement within 30 days. Upon signing, the 30-day agreement, owner has 60 days to perform repairs. If repairs are not completed within those 60 days, 90-day total process, the City will move forward to obtain a court ordered judgement to demolish building and clean property.

YEAS: 4 – Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1 - Curtrese L. Minix

On a motion by James A. “Jimmy” Fontenot and a second by Kenneth J. Guidry approve a Liquor Permit for American Legion Club, Inc, American Legion, Arceneaux Post 77 for American Legion Club, Inc.were accepted by the Council.

YEAS: 4 – Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1 - Curtrese L. Minix

On a motion by James A. “Jimmy” Fontenot and a second by Calise Michael Doucet to consider approval of Final Change Order No. 003 to the construction contract with Garden City Construction for “Rayne Sidewalks, Phase II” by 26 days and $25,772.15 deduction were accepted by the council.

YEAS: 4 – Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1 - Curtrese L. Minix

There being no further business to come before the Council, there was a motion by Kenneth J. Guidry that the meeting be adjourned, this was seconded by Lendell J. “Pete” Babineaux and carried.

YEAS: 4 – Lendell J. “Pete” Babineaux, James A. “Jimmy” Fontenot, Calise Michael Doucet and Kenneth J. Guidry.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Curtrese L. Minix

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK