**PROCEEDINGS OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF RAYNE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING, HELD ON JULY 13, 2020.**

The Mayor and Board of Aldermen of the City of Rayne, Louisiana, met in regular session at City Court located at 301 E Louisiana Avenue, Rayne, Louisiana, on Monday, July 13, 2020 at 6:00 (six) o’clock p.m.

There were present: Mayor Charles E. “Chuck” Robichaux, Lendell J. “Pete” Babineaux, Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

There were absent: None.

The Mayor and the Board of Aldermen of the City of Rayne, State of Louisiana, were duly convened as the governing authority of said City, by Mayor Charles E. “Chuck” Robichaux, who stated that the Board was ready for the transaction of business.

There was a motion by Lendell J. “Pete” Babineaux to approve, correct, and dispense with the reading of minutes of the June regular council meeting and approved them as written and distributed. This was seconded by James A. “Jimmy” Fontenot and motion carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by Lendell J. “Pete” Babineaux and a second by Curtrese L. Minix to open the Public Hearing for Ordinance# 2019- To amend Section. 2-93 (e) Work Conditions, of the Code of Ordinances of the City of Rayne. (add Christmas Eve).

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

There were no speaker cards requesting to comment.

On a motion by James A. “Jimmy” Fontenot and a second by Curtrese L. Minix to close the Public Hearing for Ordinance# 2019- To amend Section. 2-93 (e) Work Conditions, of the Code of Ordinances of the City of Rayne. (add Christmas Eve).

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

The following Ordinance #2019 was offered by James A. “Jimmy” Fontenot duly seconded by

Lendell J. “Pete” Babineaux, and duly resolved and adopted on **13th** day of **July, 2020.**

ORDINANCE NO 2019

To amend Section. 2-93 (e) Work Conditions, of the Code of Ordinances of the City of Rayne.

BE IT ORDAINED by the governing authority of the City of Rayne, Louisiana that:

Section 2-93 (e) Work Conditions be amended to read as follows:

Section. 2-93(e). - Work conditions.

(e) Holidays. Municipal holidays shall include the following days and any other day determined by the mayor and the board of aldermen:

(1)New Year's Day;

(2)Mardi Gras Day;

(3) Good Friday;

(4)Memorial Day;

(5)Independence Day;

(6) Labor Day;

(7)Thanksgiving and the day following;

(8) Christmas Day; and

(9) Martin Luther King Day;

(10) Christmas Eve (see below).

Working on a holiday at the direction or with the approval of the mayor or the appropriate department head is a condition of employment. Any holiday observed by the city which occurs during an employee's regular work hours shall be considered as a workday during that week for purposes of calculating the workweek. If a holiday falls on a Saturday, the holiday will be taken on Friday. If a holiday falls on a Sunday, the holiday will be taken on Monday. Holidays shall not be counted as annual leave. Employees will receive full pay for such days. No employee is eligible for compensation on any holiday when the employee is on leave without pay immediately preceding and following the holiday.

When Christmas Eve falls on a Monday, Tuesday, Wednesday or Thursday, it is a paid holiday. However, when Christmas Eve falls on a Saturday or Sunday, it is not a paid holiday.

If Christmas Day falls on a Saturday, then Christmas Eve, December 24th (Friday) is the paid holiday for Christmas Day.

If Christmas Day falls on a Sunday, then Monday is the paid holiday.

After being considered section by section and being put to a vote on the whole, the vote thereon was as follows:

And the said ordinance was therefore declared adopted on this 13th day of July 2020.

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ANNETTE CUTRERA, CITY CLERK CHARLES E. ROBICHAUX, MAYOR

The City Clerk, Mrs. Annette R. Cutrera, presented the City of Rayne Monthly Financial Update as of June 30,2020 which included budget to actual comparisons on the major funds to the Council.

Michael Landry addressed the council.

Chantel Douresseaux addressed the council regarding Black Lives Matter.

On a motion by Kenneth J. Guidry and a second by Calise Michael Doucet a request to reappoint Jimmy Fontenot as a member of the Housing Authority Board for a 5-year term was carried.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, and Calise Michael Doucet.

NAYS: 0 ABSTAIN: 1- James A. “Jimmy” Fontenot ABSENT: 0

An agenda idea was added in error and was not voted on: to consider reappointing Allen Credeur as a member of the Police Civil Service Board for a 3-year term.

On a motion by Curtrese L. Minix and a second by Calise Michael Doucet a request to reappoint Eric Jolivette as a member of the Municipal Employee Civil Service Board for a 5-year term was carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

Our Mother of Mercy Catholic Church addressed the council about parking and donation of the road. Council could not take action without further study and research to determine the legality of the requests.

Councilman Jimmy Fontenot addressed the council regarding City Park hours of operation and proposed to close at 10 pm.

On a motion by Lendell J. “Pete” Babineaux and a second by Curtrese L. Minix to consider a request by A&O 21st Century Club Inc. to hold a Street Drive on July 31st and August 1st was carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by Calise Michael Doucet and a second by Kenneth J. Guidry to declare the following items surplus. 

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by Lendell J. “Pete” Babineaux and a second by Calise Michael Doucet, 512 4th Street has to demolish within 90 days.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by James A. “Jimmy” Fontenot and a second by Kenneth J. Guidry, 702 Live Oak has 30 days to come up with a plan of action, if utilities cannot be turned on and/or no plan presented, house must be demolished within 90 days.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by Lendell J. “Pete” Babineaux and a second by Calise Michael Doucet, 1104 Margaret Street has to haul and clean property within 60 days.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by James A. “Jimmy” Fontenot and a second by Calise Michael Doucet to “Lay on Table” 401 Live Oak.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by Lendell J. “Pete” Babineaux and a second by Calise Michael Doucet 908 W Jeff Davis has to demolish within 90 days.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by James A. “Jimmy” Fontenot and a second by Lendell J. “Pete” Babineaux to consider a request by the Rayne Planning and Zoning Committee to deny a variance from Donvohn ONeil to add a 10’ addition to the east side of his home at 621 East G St. This would violate the city’s 5’ minimum setback on side property lines. He also intends to add 3’ to the south side of his garage, which would violate the 25’ setback in an R-1 was carried.

YEAS: 4 – Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Kenneth J. Guidry

On a motion by James A. “Jimmy” Fontenot and a second by Curtrese L. Minix to Consider a request by the Rayne Planning and Zoning Committee to deny a request for a variance from Lynnette Scott to convert a residence located at 401 N Arenas St to a duplex (multi-family residential unit). The property is zoned R-1 residential.  After a final signature, in favor, came in following the Planning and Zoning Committee meeting, on a motion by James A. “Jimmy” Fontenot and a second by Curtrese L. Minix to approve the variance, which goes against the Planning and Zoning Committee’s recommendation.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by James A. “Jimmy” Fontenot and a second by Lendell J. “Pete” Babineaux Consider a request by the Rayne Planning and Zoning Committee to deny a request for a variance from Quentin Melancon to open a repair shop at his residence located at 503 East E St. The property is zoned R-2 residential was carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

The following resolution was offered by James A. “Jimmy” Fontenot seconded by Calise Michael Doucet and duly resolved and adopted on **13th** day of **July, 2020.**

**RESOLUTION**

**A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT (LaDOTD) FOR IMPROVEMENT OF SEVERAL SPECIFIC LOCAL ROADS TO BE FUNDED IN PART THROUGH THE LaDOTD ROAD TRANSFER PROGRAM INTERGOVERNMENTAL AGREEMENT OF SEPTEMBER 27, 2018**

**WHEREAS,** under the LaDOTD Road Transfer Intergovernmental Agreement of September 27, 2018, funds in the amount of $722,000 remain for the City to use for improvement of four local streets, and

**WHEREAS,** the Mayor and Board of Aldermen wish to apply said remaining funds to a construction project to improve West Jeff Davis Avenue, Polk Street, Seventh Street, and South Eastern Street at an estimated construction cost of $875,000; and

**WHEREAS,** in order to proceed with the project LaDOTD requires the City to execute a Memorandum of Understanding (MOU) committing local funds to pay for construction costs in excess of $722,000, and to bear the cost of engineering services for planning and during construction, and

**WHEREAS,** the Mayor and Board of Aldermen wish to commit limited local funds to pay for such excess construction costs and engineering costs under certain conditions:

**NOW, THEREFORE BE IT RESOLVED** that Mayor Charles E. “Chuck” Robichaux be, and he is hereby empowered, authorized and directed to execute the MOU ***under the condition that***, with future construction costs unknown at this time and in order to meet unknown future budgetary constraints of the City, South Eastern Avenue shall be included in the construction plans and bid documents as an Additive Alternate that may or may not ultimately be awarded, at the Mayor’s discretion, as part of a construction contract.

**BE IT FURTHER RESOLVED** that Mader Engineering, Inc. is hereby authorized and directed to proceed accordingly with preparation of the construction plans and assist in the bidding and construction phases of the project, as provided in the above referenced MOU, ***contingent upon*** execution of the MOU by both parties.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0

ABSENT: 0

And this resolution was declared adopted on this, the 13th day of July, 2020.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

CERTIFICATE

I, ANNETTE R. CUTRERA, City Clerk of the City of Rayne, LA, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the City of Rayne, LA in regular session on **July 13, 2020.**

BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ANNETTE R. CUTRERA, CITY CLERK

On a motion by Calise Michael Doucet and a second by Kenneth J. Guidry to approve bids taken on July 7th for a Vacuum Truck for Sewerage System was carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

There being no further business to come before the Council, there was a motion by Curtrese L. Minix that the meeting be adjourned, this was seconded by Calise Michael Doucet and carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK