**PROCEEDINGS OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF RAYNE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING, HELD ON JANUARY 11, 2021. NOTE: MEETING VIA ZOOM ON COMPUTER-BROADCAST OUTSIDE FOR ANY OVERFLOW.**

The Mayor and Board of Aldermen of the City of Rayne, Louisiana, met in regular session at their regular meeting place the City Hall, Rayne, Louisiana, on Monday, January 11, 2021 at 6:00 (six) o’clock p.m.

There were present: Mayor Charles E. “Chuck” Robichaux, Lendell J. “Pete” Babineaux, Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

There were absent: None.

The Mayor and the Board of Aldermen of the City of Rayne, State of Louisiana, were duly convened as the governing authority of said City, by Mayor Charles E. “Chuck” Robichaux, who stated that the Board was ready for the transaction of business.

There was a motion by James A. “Jimmy” Fontenot to approve, correct, and dispense with the reading of minutes of the December regular council meeting and approved them as written and distributed. This was seconded by Calise Michael Doucet, and motion carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

Correction to December 2020 Minutes:

RESOLUTION

**Whereas**, City of Rayne Code of Ordinances Section 78:36(2)(b) calls for an annual analysis of the Water System User Fee formula and subsequent adjustments thereto, if necessary, and as required for continuous system financial stability and sustainability; and

**Whereas**, the most recent such analysis for the Water System was conducted during November 2019 based on the city’s official audit report for FY 2017-2018, and required adjustments were not implemented until March 1, 2020; and

**Whereas**, the next such annual analysis for the Water System would be due before the end of 2020; and

**Whereas**, City of Rayne Code of Ordinances Section 78:110 calls for an annual analysis of the Sewerage System User Fee formula and subsequent adjustments thereto, if necessary, and as required for continuous system financial stability and sustainability; and

**Whereas**, the most recent such analysis for the Sewerage System was conducted during July 2020 based on the city’s official audit report for FY 2018-2019, and required adjustments were made effective in September 1, 2020; and

**Whereas**, the next such annual analysis for the Sewerage System is due in 2021; and

**Whereas**, annual audits for each fiscal year ending in September are typically not reported to the city until March of the following year, such that the FY 2019-2020 audit results will not be available until March 2021; and

**Whereas**, it would be most beneficial to these utility systems, and therefore it is the desire of the Mayor and Board of Aldermen, to have the required analyses of both the Water System and Sewerage System conducted and subsequent adjustments implemented together based on the same and very latest FY audit report.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Alderman of the City of Rayne, Louisiana, that the 2020 annual analysis and the implementation of any resulting adjustments to the Water System User Fee formula required under City of Rayne Code of Ordinances Section 78:36(2)(b) be delayed until April, 2021, or during the earliest possible month after the FY 2019-2020 audit report is issued;

**BE IT FURTHER RESOLVED**, that both the Water System User Fee and Sewerage System User Fee annual analyses and resulting formula adjustments be so conducted and implemented together at that time based on the same and very latest available FY audit report, and thereafter conducted similarly during such time period each year.

**BE IT FURTHER RESOLVED**, that the Mayor will formally present the required annual Water System User Fee and Sewerage System User Fee analyses to Council at least 30 days prior to the effective date of any adjusted rate formulas resulting from such analyses.

The following resolution was offered by Kenneth J. Guidry duly seconded by Lendell J. “Pete” Babineaux, and duly resolved and adopted.

RESOLUTION

**A resolution authorizing and directing the Mayor to submit for and on behalf of the City of Rayne an application to the Fiscal Year 2020 - 2021 Office of Community Development’s Local Government Assistance Program**

**WHEREAS,** the City of Rayne wishes to submit an application to the Fiscal Year 2020 - 2021 Office of Community Development Local Government Assistance Program; **and**

**WHEREAS,** the City has determined that various sidewalk and drainage improvements are desperately needed within the community; **and**

**WHEREAS,** the Mayor and Board of Aldermen desire that the project applied for be the most cost effective one for the community.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Alderman of the City of Rayne that the Mayor be, and he is hereby empowered, authorized and directed to prepare and submit to the Office of Community Development Local Government Assistance Program for and on behalf of the City of Rayne a Grant Application for Fiscal Year 2020 - 2021, and to sign on behalf of the City of Rayne and by his signature to enter into any and all contractual obligations on behalf of the City of Rayne under this program.

**THEREUPON,** the above resolution was duly adopted.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5- Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot

NAYS: 0

ABSENT: 0

And the resolution was declared adopted on this 11th day of January 2021.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

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C E R T I F I C A T E

I, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on January 11, 2021 at which time a quorum was present and voting.

ANNETTE R. CUTRERA

CLERK

CITY OF RAYNE

The following resolution was offered by James A. “Jimmy” Fontenot duly seconded by Calise Michael Doucet and duly resolved and adopted.

RESOLUTION

**A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO SUBMIT FOR AND ON BEHALF OF THE CITY OF RAYNE A GRANT APPLICATION TO THE OFFICE OF COMMUNITY DEVELOPMENT’S FISCAL YEAR 2020 – 2021 COMMUNITY WATER ENRICHMENT FUND PROGRAM FOR WATER DISTRIBUTION SYSTEM IMPROVEMENTS**

**WHEREAS,** it has been determined that the City’s existing water distribution system is in need of improvements, and

**WHEREAS,** the Mayor and Board of Aldermen believe that the proposed improvements will benefit the entire community;

**NOW, THEREFORE BE IT RESOLVED** by the City of Rayne that the Mayor be, and he is hereby empowered, authorized and directed to submit to the Office of Community Development’s Fiscal Year 2020 – 2021 Community Water Enrichment Fund Program for and on behalf of the City of Rayne a grant application for Water Distribution System Improvements.

**THEREUPON,** the above resolution was duly adopted.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5- Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot

NAYS: 0

ABSENT: 0

And the resolution was declared adopted on this 11th day of January 2021.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

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C E R T I F I C A T E

I, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on January 11, 2021 at which time a quorum was present and voting.

ANNETTE R. CUTRERA

CLERK

CITY OF RAYNE

The following resolution was offered by Calise Michael Doucet duly seconded by Kenneth J. Guidry, and duly resolved and adopted.

RESOLUTION

**AUTHORIZING BANKING ENDORSEMENTS**

**BE IT RESOLVED**, that effective January 11, 2021, Charles E. Robichaux, Annette R. Cutrera, Shelly C. Daigle, and Lendell J. Babineaux are hereby authorized to endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with Rayne State Bank, Bank of Commerce and Rayne Building and Loan.

**BE IT FURTHER RESOLVED**, that two (2) signatures be required for all withdrawals.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5- Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot

NAYS: 0

ABSENT: 0

And the resolution was declared adopted on this 11th day of January 2021.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

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C E R T I F I C A T E

I, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on January 11, 2021 at which time a quorum was present and voting.

ANNETTE R. CUTRERA

CLERK

CITY OF RAYNE

The following resolution was offered by Curtrese L. Minix duly seconded by Calise Michael Doucet, and duly resolved and adopted.

RESOLUTION

**CREATING AN ADDITIONAL BANK ACCOUNT**

**BE IT RESOLVED**, that effective January 11, 2021, the City of Rayne is hereby authorized to create the WW Barbara Street Pump Station Vacuum Truck 2018 Bond Fund at Rayne Building and Loan.

**BE IT FURTHER RESOLVED**, that two (2) signatures be required for all withdrawals.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5- Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot

NAYS: 0

ABSENT: 0

And the resolution was declared adopted on this 11th day of January 2021.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

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C E R T I F I C A T E

I, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on January 11, 2021 at which time a quorum was present and voting.

ANNETTE R. CUTRERA

CLERK

CITY OF RAYNE

The City Clerk, Mrs. Annette R. Cutrera, presented the City of Rayne Monthly Financial Update as of December 31, 2020 which included budget to actual comparisons on the major funds to the Council.

On a motion by Lendell J. “Pete” Babineaux and a second by Calise Michael Doucet to consider a request by Haseya’s New Beginning Animal Rescue to host a Street Drive on Saturday, January 16, to be held at Highway 90/ Texas Avenue, Highway 90/Polk Street, and Highway 90/Highway 35 was carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

There being no further business to come before the Council, there was a motion by Curtrese L. Minix that the meeting be adjourned, this was seconded by Calise Michael Doucet and carried.

YEAS: 5 – Curtrese L. Minix, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK