**PROCEEDINGS OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF RAYNE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING, HELD ON JULY 10, 2017.**

The Mayor and Board of Aldermen of the City of Rayne, Louisiana, met in regular session at their regular meeting place the City Hall, Rayne, Louisiana, on Monday, July 10, 2017 at 6:00 (six) o’clock p.m.

There were present: Mayor Charles “Chuck” Robichaux, Lendell J. “Pete” Babineaux, Kenneth J. Guidry, Curtrese L. Minix, Calise Michael Doucet and James A. “Jimmy” Fontenot.

There were absent: None.

The Mayor and the Board of Aldermen of the City of Rayne, State of Louisiana, were duly convened as the governing authority of said City, by Mayor Charles “Chuck” Robichaux, who stated that the Board was ready for the transaction of business.

There was a motion by Kenneth J. Guidry to dispense with the reading of minutes of the June 12, 2017 regular council meeting and approved them as written and distributed. This was seconded by Lendell J. “Pete” Babineaux and motion carried.

YEAS: 5 – Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

The following resolution was offered by James A. “Jimmy” Fontenot, seconded by Calise Michael Doucet and duly resolved and adopted on **10th** day of **July, 2017.**

**RESOLUTION**

A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE DRINKING WATER REVOLVING LOAN FUND PROGRAM AND APPOINTING MAYOR CHARLES E. ROBICHAUX AS THE OFFICAL PROJECT REPRESENTATIVE

**WHEREAS** the City of Rayne is in need of improvements to theWater Treatment Plantwhose PWS ID No. is 1001007; and,

**WHEREAS** loans for this project may be available through the Drinking Water Revolving Loan Fund program operated by the Louisiana Department of Health and Hospitals Office of Public Health.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Board of Aldermenof the City of Rayne that:

**Section 1.** Charles E. Robichaux, Mayor is hereby authorized to submit a Loan Application Form 100A and accompanying documents to the Department of Health and Hospitals on behalf of the City of Rayne for the purpose of placing this project on the Comprehensive Priority List for funding through the Drinking Water Revolving Loan Fund program; and,

**Section 2.** Charles E. Robichaux, Mayor is further authorized to furnish such additional information as may reasonably be required in connection with the Loan Application; and,

**Section 3.** Charles E. Robichaux, Mayor is hereby designated as the Official Project Representative and is hereby given signature authority for all relative documents for the City of Rayne for any project that may result from the submission of the Loan Application Form 100A and accompanying documents. Furthermore, Charles E. Robichaux, Mayor representing City of Rayne is hereby given the power and authority to do all things necessary to implement, maintain, amend, and renew such documents relative to any such project.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 - Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0

ABSENT: 0

This resolution was declared adopted on this **10th** day of July**, 2017.**

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Charles E. Robichaux, MAYOR Annette R. Cutrera, CITY CLERK

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CERTIFICATE

I, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen at a meeting held on the 10th day of July, 2017, at which meeting a quorum was present and voting.

CHARLES E. ROBICHAUX, MAYOR

ATTEST:

ANNETTE R. CUTRERA

CLERK

CITY OF RAYNE

The following resolution was offered by Kenneth J. Guidry, seconded be Lendell J. “Pete” Baineaux and duly resolved and adopted on **10th** day of **July, 2017.**

 **RESOLUTION**

A RESOLUTION AUTHORIZING MADER ENGINEERING, INC. TO PREPARE THE REQUIRED APPLICATION AND SYSTEM IMPROVEMENT PLAN FOR THE CITY OF RAYNE’S DEPARTMENT OF HEALTH AND HOSPITALS – DRINKING WATER REVOLVING LOAN FUND PROGRAM WATER TREATMENT PLANT IMPROVEMENTS PROJECT

**WHEREAS,** the City of Rayne plans to submit an application for funding for water treatment plant improvements to the Department of Health and Hospitals – Drinking Water Revolving Loan Fund Program (DWRLF); and

**WHEREAS,** once the application is approved by DWRLF, the City will be notified that their water treatment plant improvements project has been added to DWRLF’s Comprehensive List; and

 **WHEREAS,** the City of Rayne shall then submit a System Improvements Plan for the proposed water treatment plant improvements project which must be prepared in accordance with DWRLF’s guidelines:

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Board of Aldermen of the City of Rayne that Mader Engineering, Inc. is hereby authorized to prepare the required DWRLF application and System Improvements Plan with the fee to prepare said application and plan to be on hourly basis in the combined estimated total amount of $15,000 for the proposed water treatment plant improvements project.

**THEREUPON,** the above resolution was duly adopted.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 - Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0

ABSENT: 0

This resolution was declared adopted on this **10th** day of July**, 2017.**

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Charles E. Robichaux, MAYOR Annette R. Cutrera, CITY CLERK

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 C E R T I F I C A T E

I, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen at a meeting held on the 10th day of July, 2017, at which meeting a quorum was present and voting.

 CHARLES E. ROBICHAUX, MAYOR

ATTEST:

ANNETTE R. CUTRERA

CLERK

CITY OF RAYNE

The following resolution was offered by James A. “Jimmy” Fontenot, seconded Lendell J. “Pete” Babineaux and duly resolved and adopted on **10th** day of **July, 2017.**

 **RESOLUTION**

 **A RESOLUTION APPOINTING SHELLY C. DAIGLE**

 **AS ACCESSIBILITY COMPLIANCE OFFICER**

 **AND ADOPTING A COMPLAINT PROCEDURE FOR THE**

 **LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, the City of Rayne has been awarded a Fiscal Year 2017 Louisiana Community Development Block Grant; and

**WHEREAS**, the City is committed to compliance with Section 504 and the Accessibility Standards for Disabled Persons for the Louisiana Community Development Block Grant Program as set forth by the federal government and the Louisiana Division of Administration; and

**WHEREAS**, the City requires the services of one person to administer said guidelines and requirements; and

**WHEREAS**, the City desires to adopt complaint procedures for the Americans with Disabilities Act.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Aldermen of the City of Rayne that Shelly C. Daigle be appointed as the Accessibility Compliance Officer for the Fiscal Year 2017 Louisiana Community Development Block Grant and perform all necessary tasks as associated with this position.

**BE IT FURTHER RESOLVED** that the attached Citizen Complaint Procedures for Section 504 and the Americans with Disabilities Act are hereby adopted.

**THEREUPON**, the above resolution was duly adopted.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 - Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0

ABSENT: 0

This resolution was declared adopted on this **10th** day of July**, 2017.**

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Charles E. Robichaux, MAYOR Annette R. Cutrera, CITY CLERK

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 **C E R T I F I C A T E**

**I**, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on July 10, 2017, at which time a quorum was present and voting.

  **ANNETTE R. CUTRERA**

**CLERK**

**CITY OF RAYNE**

The following resolution was offered by Calise Michael Doucet, seconded by Kenneth J. Guidry and duly resolved and adopted on **10th** day of **July, 2017.**

 **RESOLUTION**

 **A RESOLUTION ADOPTING A RESIDENTIAL**

 **ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN**

 **AND APPOINTING SHELLY C. DAIGLE**

 **AS ANTIDISPLACEMENT/RELOCATION OFFICER**

 **RELATIVE TO THE**

 **LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, the City of Rayne has been awarded a Fiscal Year 2017 Louisiana Community Development Block Grant; and

**WHEREAS**, on October 1, 1988, new requirements for a Residential Antidisplacement and Relocation Assistance Plan under the Federal Housing and Community Development Act of 1974 became effective; and

**WHEREAS**, the U.S. Department of Housing and Urban Development will not award any Community Development Block Grant funds after October 1, 1988 unless a community adopts such a plan; and

**WHEREAS**, the City requires the services of one person to be the contact person relative to displacements and relocation; and

**WHEREAS**, it is the desire of the City to adopt such a plan and appoint such an officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Aldermen of the City of Rayne that the attached Residential Antidisplacement and Relocation Assistance Plan is hereby adopted in connection with the Fiscal Year 2017 Louisiana Community Development Block Grant Program.

**BE IT FURTHER RESOLVED** that Shelly C. Daigle be appointed as the Antidisplacement/Relocation Officer for the City of Rayne’s Fiscal Year 2017 Louisiana Community Development Block Grant Program.

**THEREUPON**, the above resolution was duly adopted.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 - Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0

ABSENT: 0

This resolution was declared adopted on this **10th** day of July**, 2017.**

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Charles E. Robichaux, MAYOR Annette R. Cutrera, CITY CLERK

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 **C E R T I F I C A T E**

**I**, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on July 10, 2017, at which time a quorum was present and voting.

**ANNETTE R. CUTRERA**

**CLERK**

**CITY OF RAYNE**

The following resolution was offered by Kenneth J. Guidry seconded by Lendell J. “Pete” Babineaux and duly resolved and adopted on **10th** day of **July, 2017.**

 **RESOLUTION**

 **A RESOLUTION APPOINTING SHELLY C. DAIGLE**

 **AS LABOR COMPLIANCE OFFICER FOR THE**

 **LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, the City of Rayne has been awarded a Fiscal Year 2017 Louisiana Community Development Block Grant; and

**WHEREAS**, the City is committed to compliance with the Labor Standard Requirements for the Louisiana Community Development Block Grant Program as set forth by the federal government and the Louisiana Division of Administration; and

**WHEREAS**, the City requires the services of one person to administer said guidelines and requirements.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Aldermen of the City of Rayne that Shelly C. Daigle be appointed as the Labor Compliance Officer for the Fiscal Year 2017 Louisiana Community Development Block Grant and perform all necessary tasks as associated with this position.

**THEREUPON**, the above resolution was duly adopted.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 - Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0

ABSENT: 0

This resolution was declared adopted on this **10th** day of July**, 2017.**

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Charles E. Robichaux, MAYOR Annette R. Cutrera, CITY CLERK

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 **C E R T I F I C A T E**

**I**, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on July 10, 2017, at which time a quorum was present and voting.

**ANNETTE R. CUTRERA CLERK**

**CITY OF RAYNE**

The following resolution was offered by James A. “Jimmy” Fontenot, seconded by Calise Michael Doucet and duly resolved and adopted on **10th** day of **July, 2017.**

**RESOLUTION**

**A RESOLUTION APPOINTING SHELLY C. DAIGLE**

**AS EQUAL OPPORTUNITY OFFICER FOR THE**

**LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, the City of Rayne has been awarded a Fiscal Year 2017 Louisiana Community Development Block Grant; and

**WHEREAS**, the City supports the goals of equal employment opportunity; and

**WHEREAS**, the City is committed to compliance with equal opportunity requirements, which include: Title VI of the Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act of 1974, Section 3 of the Housing and Community Development Act of 1968, Attachment O of the OMB Circular A-102, the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973; and

**WHEREAS**, the City requires the services of an Equal Opportunity Officer to coordinate all Affirmative Action efforts.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Aldermen of the City of Rayne that Shelly C. Daigle be appointed as the Equal Opportunity Officer for the Fiscal Year 2017 Louisiana Community Development Block Grant and perform all necessary tasks as associated with this position.

**THEREUPON**, the above resolution was duly adopted.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 - Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0

ABSENT: 0

This resolution was declared adopted on this **10th** day of July**, 2017.**

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Charles E. Robichaux, MAYOR Annette R. Cutrera, CITY CLERK

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**C E R T I F I C A T E**

**I,** ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on July 10, 2017 at which time a quorum was present and voting.

**ANNETTE R. CUTRERA**

**CLERK**

**CITY OF RAYNE**

The following resolution was offered by James A. “Jimmy” Fontenot, seconded by Calise Michael Doucet and duly resolved and adopted on **10th** day of **July, 2017.**

 **RESOLUTION**

 **A RESOLUTION ADOPTING A SECTION 3 PLAN**

 **RELATIVE TO THE**

 **LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, the City of Rayne has been awarded a Fiscal Year 2017 Louisiana Community Development Block Grant; and

**WHEREAS**, the City is committed to eliminating discrimination based on race, color, religion, sex or national origin; and

**WHEREAS**, the City is committed to compliance with federal and state guidelines concerning equal employment opportunity in regards to the Louisiana Community Development Block Grant Program.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Aldermen of the City of Rayne that the City does hereby approve and adopt the Section 3 Plan attached hereto and made part of this resolution in connection with the Louisiana Community Development Block Grant Program.

**THEREUPON**, the above resolution was duly adopted.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 - Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0

ABSENT: 0

This resolution was declared adopted on this **10th** day of July**, 2017.**

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Charles E. Robichaux, MAYOR Annette R. Cutrera, CITY CLERK

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 **C E R T I F I C A T E**

**I**, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on July 10, 2017, at which time a quorum was present and voting.

 **ANNETTE R. CUTRERA**

**CLERK**

**CITY OF RAYNE**

There was a request by Tim Cormier to address the City Council in regards to the recent purchase of the old Rayne Hospital and Pauline Behavioral Unit.

On a motion by Lendell J. “Pete” Babineaux and a second by Calise Michael Doucet, to approve a request by David Guidry to resign from the Municipal Civil Service Board.

YEAS: 5 – Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by Lendell J. “Pete” Babineaux and a second by Calise Michael Doucet, to approved the request to appoint Clyde Leger as a member of the Municipal Civil Service Board for a five (5) year term starting on 8/1/2017 to 7/31/2022.

YEAS: 5 – Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by Kenneth J. Guidry and a second by Lendell J. “Pete” Babineaux, to approved the request to reappoint William “Bill” Wynn seat on the Housing Authority Board for another five (5) year term starting 7/1/2017 to 7/1/2022

YEAS: 4 – Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet.

 NAYS: 0 ABSTAIN: 1 - James A. “Jimmy” Fontenot ABSENT: 0

On a motion by Lendell J. “Pete” Babineaux and a second by Calise Michael Doucet, to approve the request for a street drive for A&O 21st Century to be held on July 28, 2017 from 4:00 PM – 7:00 PM and June 29, 2017 9:00 AM – 1:00 PM at Hwy. 90/ Texas Ave, Hwy. 90/ Polk St., and Hwy. 90/ Hwy. 35.

YEAS: 5 – Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

**NOTE: Still on the Table:** (Laid on the Table on June 12, 2017) Consider the request for an appeal by Nathan Joubert against the decision to re-zone the property described as 400 and 402 North McGown Street, from its current C-2 zoning back to its original R-3 classification. (Item will be up for discussion and action at the August City Council Meeting)

On a motion by James A. “Jimmy” Fontenot and a second by Calise Michael Doucet, the owner of the property located 407 7th Street was given **90 days from July 10, 2017** to provide Council with a plan of action or it will automatically need to be demolished.

YEAS: 5 – Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by Lendell J. “Pete” Babineaux and a second by James A. “Jimmy” Fontenot, the owner of the property located 611 E Jeff Davis was given **90 days from July 10, 2017** to provide Council with a plan of action or it will automatically need to be demolished.

YEAS: 5 – Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

**NOTE: Still on the Table** (Laid on the Table May 8, 20170 – Consider the request for a Liquor License Permit for Joubert Palace owned by Lillian B. Senegal located at 400 N. McGown Street. (Item will be up for discussion and action at the August City Council Meeting)

There being no further business to come before the Council, there was a motion by Lendell J. “Pete” Babineaux that the meeting be adjourned, this was seconded by Calise Michael Doucet and carried.

YEAS: 5 – Kenneth J. Guidry, Curtrese L. Minix, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

 NAYS: 0 ABSTAIN: 0 ABSENT: 0

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