**PROCEEDINGS OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF RAYNE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING, HELD ON AUGUST 13, 2018.**

The Mayor and Board of Aldermen of the City of Rayne, Louisiana, met in regular session at their regular meeting place the City Hall, Rayne, Louisiana, on Monday, August 13, 2018 at 6:00 (six) o’clock p.m.

There were present: Mayor Charles “Chuck” Robichaux, Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

There were absent: Lendell J. “Pete” Babineaux

The Mayor and the Board of Aldermen of the City of Rayne, State of Louisiana, were duly convened as the governing authority of said City, by Mayor Charles “Chuck” Robichaux, who stated that the Board was ready for the transaction of business.

There was a motion by Calise Michael Doucet to approve, correct, and dispense with the reading of minutes of the July 9, 2018 regular council meeting and approved them as written and distributed. This was seconded by Kenneth J. Guidry and motion carried.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

The proposed Ordinance #2007 has been introduced by James A. “Jimmy” Fontenot and will be considered for final passage on September 10, 2018 at 6:00 p.m. in the Council Chambers. The title of the proposed Ordinance is “An Ordinance Amending the City of Rayne’s 2017-2018 Budget.”

The proposed Ordinance #2008 has been introduced by Kenneth J. Guidry and will be considered for final passage on September 10, 2018 at 6:00 p.m. in the Council Chambers. The title of the proposed Ordinance is “An Ordinance Adopting an Operating Budget of Revenues and Expenditures for the fiscal year beginning October 1, 2018 and ending September 30, 2019.”

On a motion by Calise Michael Doucet for the approval to conduct a **PUBLIC** **HEARING** onSeptember 10, 2018 at 6:00 p.m. in the City of Rayne Council Chambers at 801 The Boulevard during the next regular City Council Meeting for Ordinance #2007,is An Ordinance Amending the City of Rayne’s 2017-2018 Budget and Ordinance #2008, An Ordinance Adopting an Operating Budget of Revenues and Expenditures for the fiscal year beginning October 1, 2018 and ending September 30, 2019.This was seconded by Kenneth J. Guidry and motion carried.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

Bob Hensgens addressed the council.

The City Clerk, Mrs. Annette R. Cutrera, presented the City of Rayne Monthly Financial Update as of June 30, 2018 included budget to actual comparisons on the major funds to the Council.

On a motion by James A. “Jimmy” Fontenot and a second by Calise Michael Doucet, the 2017 Property Tax Adjustment was approved. An itemized copy of the adjustments is on file at City Hall.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

On a motion by James A. “Jimmy” Fontenot and a second by Kenneth J. Guidry, to announce the reappointment of Jimmy Prevost to the Municipal Employee Civil Service Board, term to expire in July 2023.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

On a motion by James A. “Jimmy” Fontenot and a second by Kenneth J. Guidry, the City Council approved the request by Chief Stelly to declare a 2007 FORD CROWN VIC Vehicle, VIN # 2FAFP71W07X130850 as a surplus vehicle.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

On a motion by Kenneth J. Guidry and a second by James A. “Jimmy” Fontenot, the City Council approved the request by Chief Stelly to declare a 2008 FORD CROWN VIC Vehicle, VIN # 2FAFP71V48X154061 as a surplus vehicle.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

On a motion by Kenneth J. Guidry and a second by Calise Michael Doucet, the City Council approved the request by Chief Stelly to declare a 2004 FORD CROWN VIC Vehicle, VIN # 2FAFP71W54X175861 as a surplus vehicle.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

The following resolution was offered by James A. “Jimmy” Fontenot seconded by Kenneth J. Guidry and duly resolved and adopted on **13th** day of **August, 2018.**

**RESOLUTION**

**A RESOLUTION GRANTING THE AUTHORITY**

**TO THE MAYOR TO EXECUTE CONTRACT AMENDMENT NO. 16 FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE CITY OF RAYNE’S STATE OF LOUISIANA DEPARTMENT OF HEALTH – OFFICE OF PUBLIC HEALTH, DRINKING WATER REVOLVING LOAN FUND PROGRAM**

**WATER TREATMENT PLANT IMPROVEMENTS PROJECT**

**WHEREAS,** the City of Rayne submitted an application for funding for water treatment plant improvements to the Louisiana Department of Health – Office of Public Health, Drinking Water Revolving Loan Fund Program (DWRLF); and

**WHEREAS,** the project was added to the DWRLF Comprehensive List; and

**WHEREAS,** professional engineering consulting services are necessary for the design and implementation of the project;

**NOW, THEREFORE BE IT RESOLVED,** that the Honorable Charles E. Robichaux, Mayor, is hereby authorized to sign Engineering Contract Amendment No. 16 with Mader Engineering, Inc., for the professional engineering services necessary for the City of Rayne’s DWRLF water treatment plant improvements project.

**THEREUPON,** the above resolution was duly adopted by the following votes:

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

And this resolution was declared adopted on this, the 13th day of August, 2018.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

CERTIFICATE

I, ANNETTE R. CUTRERA, City Clerk of the City of Rayne, LA, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the City of Rayne, LA in regular session on **August 13, 2018.**

**BY:**

ANNETTE R. CUTRERA, CITY CLERK

The following resolution was offered by Calise Michael Doucet seconded by James A. “Jimmy” Fontenot and duly resolved and adopted on **13th** day of **August, 2018.**

**RESOLUTION**

**A RESOLUTION REGARDING THE $1.003 MILLION DOTD ROAD TRANSFER PROGRAM FOR LA 98 (KNOWN AS EAST JEFF DAVIS AVENUE) AND LA 3076 (KNOWN AS AMERICAN LEGION DRIVE) FOR APPLYING THE $1.003 MILLION CREDITS TO THE IMPROVEMENT OF WEST JEFF DAVIS AVENUE, LOCAL ROADS IN EDGEWOOD SUBDIVISION, NORTH POLK STREET, SEVENTH STREET, AND SOUTH EASTERN STREET**

**WHEREAS,** the City of Rayne Board of Alderman agrees to accept ownership of whatever rights the State of Louisiana, through the Department of Transportation and Development (“DOTD” or “Department”), may own, with the exception of any and all mineral rights, in and to the following described property and agrees to accept all future rights, obligations and liabilities, including, but not limited to, all future operation, maintenance, and repairs associated therewith, for its operation and maintenance as a city street, subject to the conditions stated herein below:

The portion of state route LA 98 (known as East Jeff Davis Avenue) from its intersection with state route LA 35 (known as North Adams Avenue) proceeding east approximately 1.27 mile to the east city limit of Rayne near its intersection with local road Llama Road, and inclusive of the traffic signal at the intersection of LA 98 (known as East Jeff Davis Avenue) with local road North Polk Street.

Segment 1 - If brought into the state system, then upon satisfaction of Condition III herein below, local road known as West Jefferson Davis Avenue from its intersection with local road known as Kahn Avenue at the west city limit of Rayne, proceeding east approximately 0.66 mile to its intersection with state route LA 35 / LA 98 (known as The Boulevard). See Attachment No. 1 for the related scope and estimated cost attributable to this segment.

Segment 2 - If brought into the state system, then upon satisfaction of Condition IV herein below, local roads in the Edgewood Subdivision including Edgewood Avenue from its junction with state route LA 35 proceeding northwest approximately 0.28 mile to its junction with local road known as Greenwood Street, and other subdivision roads and cul-de-sacs. See Attachment No. 1 for the related scope and estimated cost attributable to this segment.

Segment 3 - If brought into the state system, then upon satisfaction of Condition V herein below, local road known as North Polk Street from its junction with state route LA 98 (known as East Jefferson Avenue) proceeding north approximately 0.45 mile to a point approximately 350’ north of Stadium Drive and Stadium Drive from North Polk Street to the Rayne High School Football Stadium parking lot driveway. See Attachment No. 1 for the related scope and estimated cost attributable to this segment.

Segment 4 - If brought into the state system, then upon satisfaction of Condition VI herein below, local road known as 7th Street from its junction with state route US 90 (known as West Branche Street) proceeding north approximately 0.54 mile to its intersection with local road known as American Legion Drive. See Attachment No. 1 for the related scope and estimated cost attributable to this segment.

Segment 5 - If brought into the state system, then upon satisfaction of Condition VII herein below, local road known as South Eastern Street from its junction with local road known as East Branche Street proceeding north approximately 0.52 mile to its intersection with state route US 90 (known as East Texas Avenue). See Attachment No. 1 for the related scope and estimated cost attributable to this segment.

**WHEREAS,** the City of Rayne Board of Alderman agrees to accept ownership of whatever rights the Department may own in and to the aforesaid described property at the proper time and under the conditions specified herein below:

CONDITION I: DOTD to provide repairs to include cold planing, patching, overlay with hot mix asphaltic, striping the resurfaced pavement, and required drainage improvements for the portion of state route LA 98 (known as East Jeff Davis Avenue) to be transferred to the City of Rayne.

CONDITION II: DOTD to provide a total of $1,003,000 in road transfer credit for the portion of state route LA 3076 (known as American Legion Drive) that was previously transferred to the City of Rayne and the portion of state route LA 98 (known as East Jeff Davis Avenue) to be transferred to the City of Rayne. At DOTD’s sole discretion, DOTD may either 1) provide funds to City of Rayne in an amount not to exceed its road transfer credit balance, provided that any funds so provided must be used for purposes authorized under Article VII, Section 27 of the Louisiana Constitution; 2) apply the road transfer credits to the repairs in Conditions III, IV, V, VI, VII, and VIII; or 3) provide any combination of funds and road transfer credit applied to projects, as provided in options 1) and 2) above.

CONDITION III: DOTD may take into the state highway system, and shall provide repairs as mutually agreed to by the Department and City of Rayne to the portion of the local road known as West Jefferson Davis Avenue from its intersection with the local road known Kahn Avenue at the west city limit of Rayne, proceeding east to its intersection with state route LA 35 / LA 98 (known as The Boulevard), not to exceed the road transfer credit provided in Condition II herein above. The City of Rayne shall be responsible for any and all utility relocations, and agrees to hold DOTD harmless for any and all costs which may arise as a result of any utility relocation or any determination not to relocate a utility installation.

CONDITION IV: DOTD may take into the state highway system, and shall provide repairs as mutually agreed to by the Department and City of Rayne to the local roads in the Edgewood Subdivision including Edgewood Avenue from its junction with state route LA 35 proceeding northwest to its junction with local road known as Greenwood Street, and other subdivision roads and cul-de-sacs to be paid for with the remaining balance of road transfer credit described in Condition II unused by the performance of Condition III herein above, if any. The City of Rayne shall be responsible for any and all utility relocations, and agrees to hold DOTD harmless for any and all costs which may arise as a result of any utility relocation or any determination not to relocate a utility installation. If repairs exceed the road transfer credit provided in Condition II unused by the performance of Condition III herein above, the additional funding will be the responsibility of the City of Rayne.

CONDITION V: DOTD may take into the state highway system, and shall provide repairs as mutually agreed to by the Department and City of Rayne to the portion of the local road known as North Polk Street from its junction with state rouge LA 98 (known as East Jefferson Avenue proceeding north to a point approximately 350’ north of Stadium Drive and Stadium Drive from North Polk Street to the Rayne High School Football Stadium parking lot driveway to be paid for with the remaining balance of road transfer credit described in Condition II unused by the performance of Condition III and IV herein above, if any. The City of Rayne shall be responsible for any and all utility relocations, and agrees to hold DOTD harmless for any and all costs which may arise as a result of any utility relocation or any determination not to relocate a utility installation. If repairs exceed the road transfer credit provided in Condition II unused by the performance of Conditions III and IV herein above, the additional funding will be the responsibility of the City of Rayne.

CONDITION VI: DOTD may take into the state highway system, and shall provide repairs as mutually agreed to by the Department and City of Rayne to the portion of the local road known as 7th Street from its junction with state rouge US 90 (known as West Branche Street) proceeding north to its intersection with local road known as American Legion Drive to be paid for with the remaining balance of road transfer credit described in Condition II unused by the performance of Conditions III, IV and V herein above, if any. The City of Rayne shall be responsible for any and all utility relocations, and agrees to hold DOTD harmless for any and all costs which may arise as a result of any utility relocation or any determination not to relocate a utility installation. If repairs exceed the road transfer credit provided in Condition II unused by the performance of Conditions III, IV and V herein above, the additional funding will be the responsibility of the City of Rayne.

CONDITION VII: DOTD may take into the state highway system, and shall provide repairs as mutually agreed to by the Department and City of Rayne to the portion of the local road known as South Eastern Street from its junction with local road known as East Branche Street proceeding north to its intersection with state route US 90 (known as East Texas Avenue) to be paid for with the remaining balance of road transfer credit described in Condition II unused by the performance of Conditions III, IV, V and VI herein above, if any. The City of Rayne shall be responsible for any and all utility relocations, and agrees to hold DOTD harmless for any and all costs which may arise as a result of any utility relocation or any determination not to relocate a utility installation. If repairs exceed the road transfer credit provided in Condition II unused by the performance of Conditions III, IV, V and VI herein above, the additional funding will be the responsibility of the City of Rayne.

CONDITION VIII: DOTD shall apply in a timely manner any remaining balance of road transfer credit described in Condition II unused by the performance of Conditions III, IV, V, VI and VII herein above, if any, at DOTD’s discretion and with city approval, to an eligible public works activity for the City of Rayne.

CONDITION IX: The City reserves the right and shall have the right to engage the services of its own engineering consultant to provide engineering services associated with Condition II, if it is determined by the City to be in the best interests of the City to do so.

**BE IT RESOLVED,** That the City of Rayne Board of Alderman shall accept ownership of whatever rights the Department may own in and to the aforesaid described property as a binding agreement between the Department and the City of Rayne Board of Alderman, provided the Department shall comply with the relevant condition(s) stated herein.

**BE IT FURTHER RESOLVED,** That the City of Rayne Board of Alderman authorizes the presiding Mayor of the City of Rayne to execute a Cooperative Endeavor Agreement between the Department and the City of Rayne Board of Alderman, and any amendments and modifications thereto, memorializing the agreement between the parties relative to the above stated property transfers.

**BE IT FURTHER RESOLVED,** That the City of Rayne Board of Alderman authorizes the presiding Mayor of the City of Rayne to execute any and all documents necessary to effect the transfer of the aforesaid described property at the proper time.

**BE IT FURTHER RESOLVED,** That the City of Rayne Board of Alderman hereby represents that it has received approval from a majority of the state legislative delegation from Acadia Parish of the actions contemplated herein.

**THEREUPON,** the above resolution was duly adopted.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

And this resolution was declared adopted on this, the 13th day of August, 2018.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

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CERTIFICATE

I, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Alderman at a meeting held on the 13th day of August, 2018 at which meeting a quorum was present and voting.

CHARLES E. ROBICHAUX, MAYOR

ATTEST:

ANNETTE R. CUTRERA, CITY CLERK

CITY OF RAYNE

**Attachment No. 1**

**To**

**Resolution of the City of Rayne**

**August 13, 2018**

**City of Rayne**

**$1.003 Million Road Transfer Program**

**Scope and Estimated Cost to Improve City Streets Included in the Resolution**

1. **West Jeff Davis Avenue 3,500’ $130,000**
2. **Edgewood Subdivision Streets     2,900’ $281,000**
3. **Polk Street (with widening to 24’) 3,475’ $339,000**
4. **Seventh Street 2,840’ $155,000**
5. **South Eastern Street 2,700’ $104,000**

**The estimated cost of a construction contract for the DOTD-approved streets shown above is $1,009,000, which is very nearly the same amount as the $1,003,000 program funding. The cost of engineering is *not* included in the above estimates. It has *not* yet been established whether or not DOTD will provide the engineering for this project, and if so, what that cost would be. Any agreements authorized by this Resolution shall include provisions for all required engineering services, and establish how the cost of engineering will be incorporated into the program.**

The following resolution was offered by Calise Michael Doucet seconded by Kenneth J. Guidry and duly resolved and adopted on **13th** day of **August, 2018.**

**RESOLUTION**

**A resolution authorizing and directing the Mayor to submit for and on behalf of the City of Rayne an application to the Fiscal Year 2018 - 2019 Office of Community Development’s Local Government Assistance Program**

**WHEREAS,** the City of Rayne wishes to submit an application to the Fiscal Year 2018 - 2019 Office of Community Development Local Government Assistance Program; **and**

**WHEREAS,** the City has determined that various sidewalk and drainage improvements are desperately needed within the community; **and**

**WHEREAS,** the Mayor and Board of Aldermen desire that the project applied for be the most cost effective one for the community.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Alderman of the City of Rayne that the Mayor be, and he is hereby empowered, authorized and directed to prepare and submit to the Office of Community Development Local Government Assistance Program for and on behalf of the City of Rayne a Grant Application for Fiscal Year 2018 - 2019, and to sign on behalf of the City of Rayne and by his signature to enter into any and all contractual obligations on behalf of the City of Rayne under this program.

**THEREUPON,** the above resolution was duly adopted.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

And this resolution was declared adopted on this, the 13th day of August, 2018.

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CHARLES E. ROBICHAUX, MAYOR ANNETTE R. CUTRERA, CITY CLERK

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CERTIFICATE

I, ANNETTE R. CUTRERA, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Alderman at a meeting held on the 13th day of August, 2018 at which meeting a quorum was present and voting.

CHARLES E. ROBICHAUX, MAYOR

ATTEST:

ANNETTE R. CUTRERA, CITY CLERK

CITY OF RAYNE

On a motion by Kenneth J. Guidry and a second by Calise Michael Doucet, to authorize Mader Engineering to prepare and submit specifications to DEQ for a new Vacuum Truck for the Sewer System.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

There being no further business to come before the Council, there was a motion by James A. “Jimmy” Fontenot that the meeting be adjourned, this was seconded by Calise Michael Doucet and carried.

YEAS: 4 – Curtrese L. Minix, Kenneth J. Guidry, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 1- Lendell J. “Pete” Babineaux

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